

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**MARCH 17, 2023**

The meeting was called to order by the President, Paola Galvez at 9:16 a.m.

Present: Paola Galvez, Julia Ruiz, Sarah Lopez (Zoom), Catherine Orellana, Oluwaseyi Adeoye, Kaelyn Blackwell (Zoom), Ahmed Burgos, Carson Fajardo, Kudakwashe Magwenzi, Jessie McVicker, Guadalupe Romero, Derek Sweem (Zoom), Clarixza Gonzalez, Michael Rister, Kim Hunsaker and Dr. Daria Graham (Zoom).

Absent: Valerie Enciso, Richard Vega and Dr. Paz Oliverez.

Guests: Herbert Gonzalez, Marina Stone (Zoom), Alanis Perez, Autumn Hudson, Ana Cosio and Rebecca Lubas.

**APPROVAL OF THE MINUTES:**

The minutes of March 3<sup>rd</sup> were approved.

**REPORTS:**

*President:* President Galvez attended CSSA and the California Higher Education Student Summit (CHESS) last week with Lobby Corps. She attended the Faculty Senate meeting last week. The interviews for the ASI Associate Director are currently being conducted. She deferred to the following: Mr. Gonzalez gave a detailed report on behalf of legislative affairs. Ms. Perez and Ms. Stone gave a detailed report on behalf of programs.

*Executive Vice President:* Mx. Ruiz reminded the Board to schedule a 1:1 meeting with her if they need any assistance with their committees due to midterms.

*Vice President of Finance:* Ms. Orellana stated that CAB workshops will be held next week and information will be posted on the ASI Instagram page.

*Student-at-Large:* Ms. Adeoye attended CHESS last week.

*Athletics:* Ms. Blackwell stated that a bus for supporters of the men's basketball team traveled to Point Loma Nazarene University for a game on Monday. Interviews began on Tuesday for the Associate Director of Athletics position.

*College of Arts & Letters:* Ms. McVicker stated that last Wednesday she went to the Palm Desert Campus (PDC) with Ms. Lopez to conduct surveys and meet with students. She attended a volunteer event at the Coachella History Museum.

*Housing:* Mr. Fajardo attended CSSA two weeks ago where he served on the Accessible Technology Initiative Steering Committee. The Residence Halls Association (RHA) will be hosting a Dress Up to Get Down event next Thursday.

*College of Social & Behavioral Sciences:* Ms. Romero stated that the Student Success Center will be open from 1:00 p.m. to 5:00 p.m. and the main coordinator will be Stephanie Loera; the center will offer academic student advisors for students.

*External Affairs:* Ms. Gonzalez stated that she attended CSSA and CHESS last week. She commended Lobby Corps for their hard work.

*Faculty Representative:* Ms. Hunsaker stated that an effort has been initiated to seek support, raise awareness and identify funds to purchase automatic external defibrillators on campus. The goal is to have one per building and to ensure that they are three to five minutes away for those in need. This effort can be supported with letters of support from student organizations and other campus stakeholders.

*Executive Director:* Mr. Rister stated that Associated Students Inc. (ASI) at California State University East Bay (CSUEB) emailed the team a Resolution in support of California SB-416, a bill that supports and encourages the distribution of resources to all students in particular those who were incarcerated.

*ASI Advisor:* Dr. Graham will be meeting with dining services next week and encouraged the Board to let her know if they have any questions. She met with the Diversity Equity and Inclusion Board yesterday.

#### **ADOPTION OF AGENDA:**

M/S Fajardo/Adeoye: To place BD 19-23 through 22-23 on a consent calendar. Passed.

President Galvez explained that she issued an Executive Order #3 to appoint students to the ASI Finance Committee effective March 7<sup>th</sup>. This order is terminated today since the Board will vote on the approval of the appointments.

M/S Fajardo/Adeoye: To move the consent calendar to the top of NEW BUSINESS. Passed.

The agenda was adopted as amended.

#### **GUEST SPEAKER:**

Rebecca Lubas, Library Dean introduced herself. She explained that six weeks into the semester the library experienced a flood. A projects team is currently working on selecting new furniture and creating a design that better meets the demands of students than the previous one. A Zoom booth will be one of the new features that will be included. The Zoom booth is made for those who attend in-person classes and an online class and need a place where they may have the audio privacy they require during that class period. There will be a grand opening celebration in the Fall once the renovations are completed. Two of the study rooms will get makeovers and students will be able to vote on which design they prefer. The microfilm collection will be replaced with electronic resources which will allow students to use available resources from anywhere with their Coyote ID. The space where the microfilm cabinets were located is being replaced with comfortable furniture and charging stations. The PDC library will be receiving a popular reading collection, noise cancelling headphones

available for checkout and a study pod. She would like to establish a board of student stakeholders for the library and utilize the board to inform and provide direct feedback to help define the strategic plan for the library.

**OLD BUSINESS:**

**BD 05-23 M/S Adeoye/Magwenzi: Revision of the ASI Club Allocation Budget Policy. (Third Reading).**

Ms. Adeoye deferred to Mr. Gonzalez who recommended that the Board take some time to review the revisions made to the policy and provide any feedback.

*Page 7, Section 2(vii):*

Ms. Orellana recommended the following revision: “Promotion items are defined as items that are utilized to promote events and used to market the organization to CSUSB students.”

Ms. Orellana recommended to strike the word “~~canopies~~”.

*Page 7, Section 2 (xi):*

Ms. Orellana recommended the addition of *Section 2(xi) Rentals*: “Up to \$1,000.00 per academic year may be used for location rental on campus (San Bernardino/Palm Desert) which may include labor, clean up, tables, chairs, and AV fees.”

Discussion ensued.

Dr. Graham recommended to strike, “~~Promotion items~~” and replace it with “Promotional items”.

*Page 7, Section 2(vii):*

Mr. Rister recommended the following revision: “Clubs and organizations must present proposed item design and rationale for clarification to ensure accessibility requirements are met to the Vice President of Finance to be considered for funding”.

*Page 9, Section 6:*

Ms. Orellana recommended the following revision for the chart: The cost of “Promotional Items” to be added to the cost of “Advertising”.

Ms. Orellana recommended that the Board remove the semester cap and keep the annual cap.

Ms. McVicker recommended the following revision for the category names in the chart: “Advertising/Promotional Items”.

All recommendations made to the policy were implemented.

Mr. Burgos left the meeting.

A roll call vote was conducted as follows:

In Favor: Adeoye, Blackwell, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister, and Romero.

Opposed: None.

Abstentions: Sweem.

Passed (11/0/1).

President Galvez passed the gavel to Mx. Ruiz.

**BD 06-23 M/S Adeoye/Fajardo: Consideration for ASI to support the implementation of Follet Exclusive ACCESS.**

M/S: Rister/Magwenzi: To postpone BD 06-23 to a later Board meeting since the presenters need more time to review and will return for a presentation at a later date. Passed unanimously.

Mx. Ruiz passed the gavel to President Galvez.

**NEW BUSINESS:**

M/S Fajardo/Adeoye: To open the following consent calendar:

**BD 19-23 Appointment of Jessie McVicker as a Board of Director representative to the ASI Finance Committee.**

**BD 20-23 Appointment of Anna Cosio as a student-at-large representative to the ASI Finance Committee.**

**BD 21-23 Appointment of Autumn Hudson as a student-at-large representative to the ASI Finance Committee.**

**BD 22-23 Appointment of Sergio Zatarain as a student-at-large representative to the ASI Finance Committee.**

A roll call vote was conducted as follows:

In Favor: Adeoye, Blackwell, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, Rister, Romero and Sweem.

Opposed: None.

Abstentions: McVicker.

Passed (11/0/1).

**BD 17-23 M/S Adeoye/Blackwell: Permission to transfer \$8,000.00 from Club Allocation Budget – Special Events (660900-RN001-A5000) to Grant & Service Programs – Howl Grant (660723- RN001-A4700-20231).**

Mr. Rister stated that the total for Howl Grant is around \$10,000.00 with \$1,000.00 being allocated per club/organization, however, only eight clubs/organizations were eligible to receive funding. He

explained that last year the funds for the Howl Grant were taken from CAB funding and reallocated to Howl Grant.

A roll call vote was conducted as follows:

In Favor: Adeoye, Blackwell, Fajardo, Galvez, Graham, Hunsaker, Lopez, Magwenzi, McVicker, Rister, Romero and Sweem.

Opposed: None.

Abstentions: None.

Passed (12/0/0).

Mr. Burgos returned to the meeting.

Ms. Romero left the meeting.

**BD 18-23 M/S Rister/Adeoye: Revision of the ASI Corporate Credit Card Policy. (First Reading)**

M/S Rister/McVicker: To table BD 18-23 until the next Board meeting. Passed unanimously.

**ANNOUNCEMENTS:**

Dr. Graham reminded the Board that today is the last interview for the new Chief of Police. She recommended that the Board invite the new Chief of Police along with the new Director of the Institutional Equity and Compliance Office to a future Board meeting.

Ms. Blackwell stated that a baseball game will take place today at 2:00 p.m., tomorrow at 12:00 p.m. and 3:00 p.m. and Sunday at 12:00 p.m.

Ms. Galvez stated that next week is Mental Health week and encouraged the Board to share this information with others.

**MOTION TO ADJOURN**

Meeting adjourned at 11:02 a.m.



Julia Ruiz  
Executive Vice President